

KYEM's Damage Assessment Tool

QUICK START GUIDE

Current Version: V06
 (Updated Feb 2022)



What this guide covers:

- How to download Survey123 to your phone, ipad, tablet, etc.
- How to download the Damage Assessment Survey into Survey123
- Basic Frequently Asked Questions & Common Errors

Before You Start:

- Review current FEMA Damage Assessment rules, guidelines, and standards.
- Provide your staff with the most current FEMA Preliminary Damage Assessment guide – downloadable at:
<https://tinyurl.com/femapdaguide>
- Remember – you DO NOT have to log into Survey123 to do a damage assessment, just tap “continue without signing in”

Downloading Survey 123 – Apple iOS



After downloading – do not log in

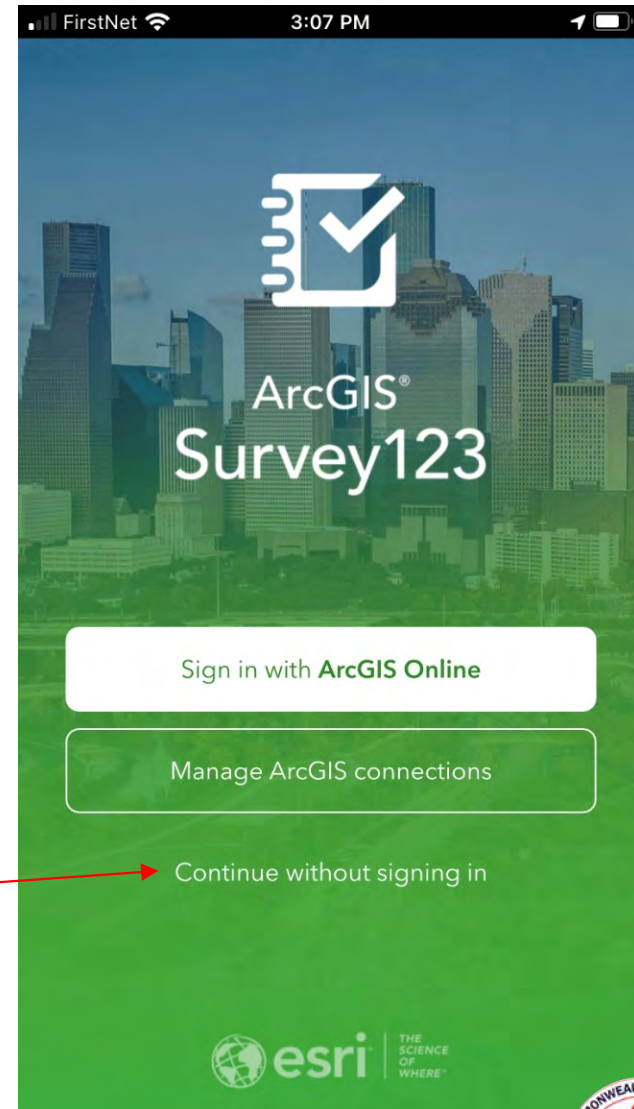


Downloading Survey 123 – Apple iOS



1. Go to App Store
2. Search for “Survey123 for ArcGIS”
3. Touch the download icon

Exit out of the app or click “continue without signing in”



Downloading Survey 123 – Google Play



After downloading – do not log in



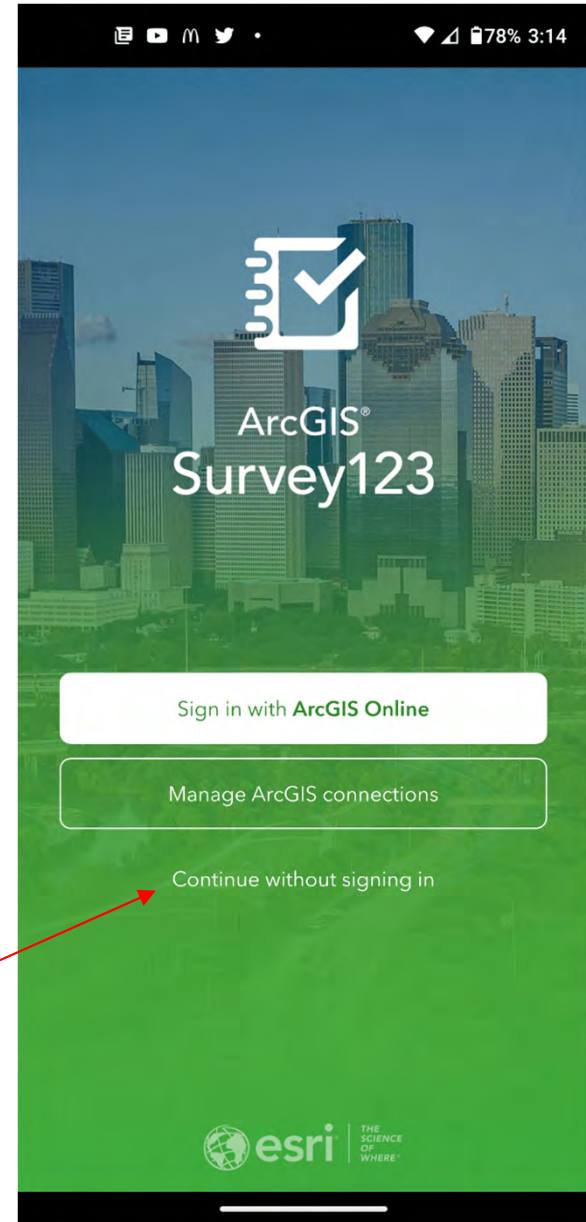
Downloading Survey 123 – Google Play



Google Play

1. Go to App Store
2. Search for “Survey123 for ArcGIS”
3. Touch the download icon

Exit out of the app or click “continue without signing in”



Downloading Survey 123 – Windows tablet



After downloading – do not log in

Downloading the Damage Assessment Survey – **LIVE VERSION**

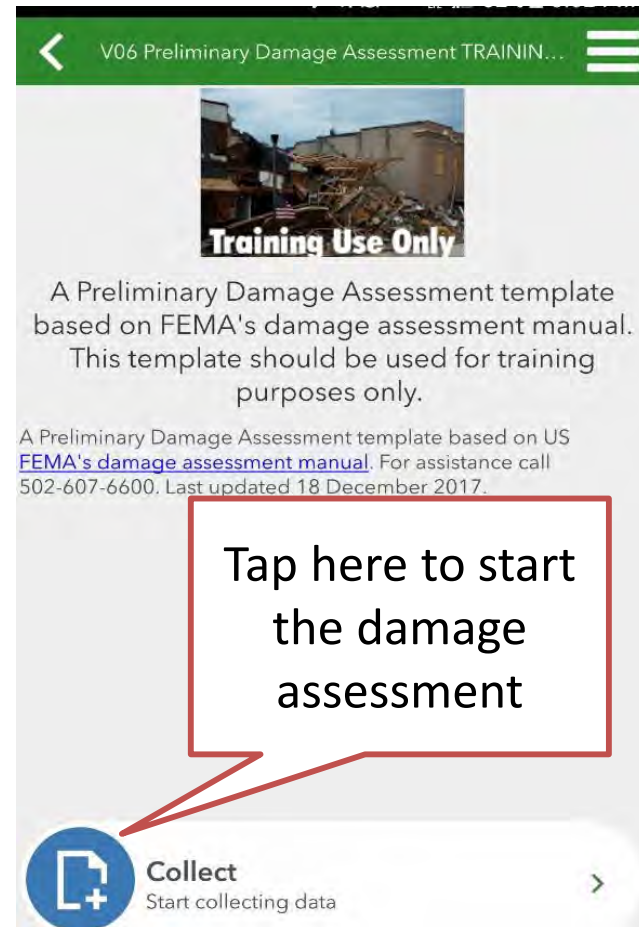
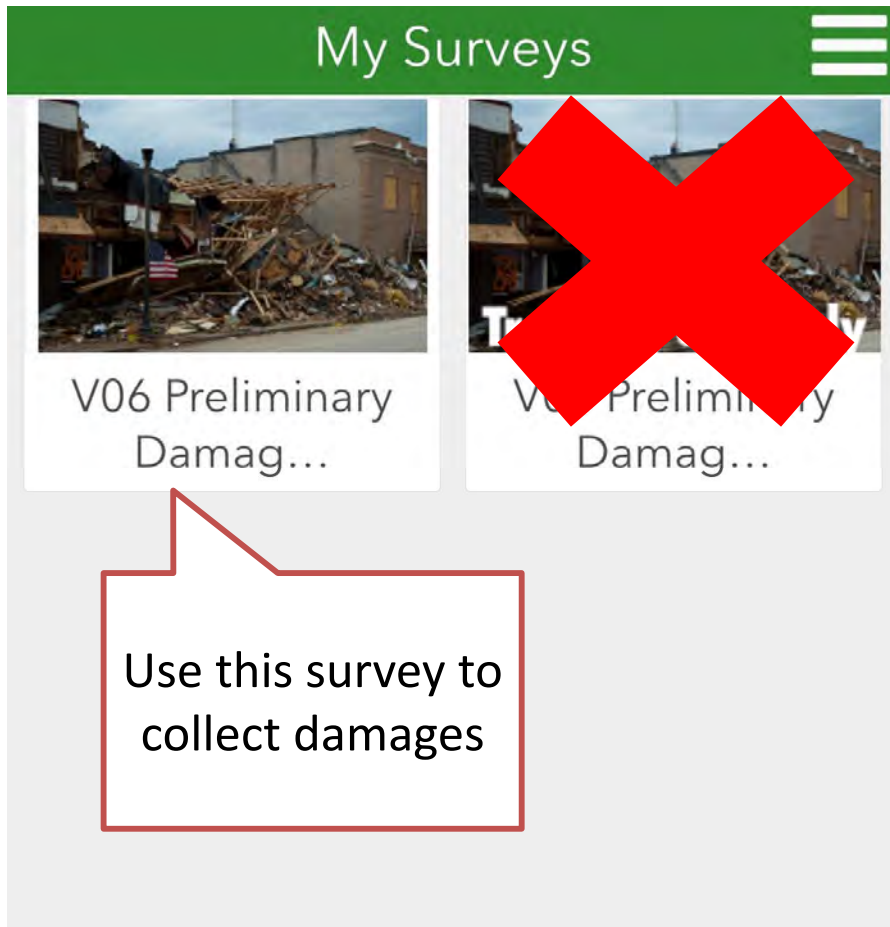


Downloading the Damage Assessment Survey – **LIVE VERSION**

1. Open browser on your phone, tablet, laptop
2. Navigate to:
tinyurl.com/kyem-v06damageapp
3. Click “Open in the Survey123 field app”
4. Close everything. Open Survey123.



Home Survey123 Screen



Damage Assessment from a Browser

- **Verify the address is the address of the damaged home – not your office**
- **Upload the photos – not a picture of a picture on your screen.**

www.tinyurl.com/kyem-v06damageonline



Tips for an accurate Damage Assessment:

- “**Date of Damage**” is the date the event occurred, not date assessment is done.
- “**Collector Name**” should be a person’s name, not a title.
- Program Type:
 - **Public Assistance** is used for expenses incurred by local govt.
 - **Individual Assistance** is for homes, apartments, residences, etc.



Tips for an accurate Damage Assessment:

- Provide 4 quality photos of the damage
- If assessing a house or residence, use the correct damage level by FEMA standards
- Verify the address of the residence or location you are assessing
- If performing a Public Assistance assessment, please provide an accurate \$\$ estimate of the damage



View Assessments on Map

(best viewed from large tablet or computer screen)

www.tinyurl.com/kyemopsdashboard

Or

<https://kyem.maps.arcgis.com/apps/MapSeries/index.html?appid=2a72ae5684cb4f0eb9cf134d12791a15>



View Assessments on Map

The screenshot displays the 'KYEM Operations Dashboard' interface. At the top, there is a navigation bar with several tabs: 'Power Outages', 'KYTC', 'KY Weather', 'NWS Storm Prediction', 'NWS SAFER', 'NWS Paducah', 'NWS Louisville', 'NWS Jackson', 'NWS Charleston', 'NWS Wilmington', 'Stream Gauges', 'Feb Damage', 'Jan Damages', 'DR4630 Damage', and '2022 Field Reports'. The 'Feb Damage' tab is currently selected. Below the navigation bar, there is a search bar with the text 'Find address or place' and a magnifying glass icon. The main area of the dashboard is a map of Kentucky, showing county boundaries and major cities. The map is overlaid with a grid of assessment data points. In the bottom right corner of the map area, there is a small red tab with a white arrow pointing to it, which is the focus of the callout box below.

Click this tab to export your assessments to an Excel file



DATA BEHIND THE MAP AVAILABLE FOR DOWNLOAD!

Preliminary_Damage_Assessment_FEMA_0.csv - Microsoft Excel

ObjectID	GlobalID	Incident ID Number:	Collector Name:	Collector Phone Number:	Collector Position Title:	KYEM Area	County	Which	What c	Specify	Applica	Street /	City:	State:	Zip
2	6 63ba8ced-	20170946 - Feb 28 - Mar 1 Weather	Curt Curtner	270-527-4739	EM Director	area_1	Marshall	individual	straight_line_winds						KY
3	7 175f86e3-	20170946 - Feb 28 - Mar 1 Weather	Curt Curtner	270-527-4739	EM Director	area_1	Marshall	individual	straight_line_winds						KY
4	8 644f1041-	20170946 - Feb 28 - Mar 1 Weather	Hugh Caldwell	270-2236-3480	EM Director	area_1	Fulton	individual	straight_line_winds						KY
5	9 3475221b-	20170946 - Feb 28 - Mar 1 Weather	Curt Curtner	270-527-4739	EM Director	area_1	Marshall	public_as:	straight_line_winds	Marshall C 1101 Main	Benton				KY
6	11 20adf290-	20170946 - Feb 28 - Mar 1 Weather	Jason York	606-674-6056	Bath County EM	area_7	Bath	individual	severe_storm						KY
7	12 596b5a02-	20170946 - Feb 28 - Mar 1 Weather	Glenn Phillips	8596191820	Deputy EM Director	area_5	Mercer	public_as:	straight_line_winds	Mercer Cc 1501 Louis Harrodsbu					KY
8	13 bf7a47f9-	20170946 - Feb 28 - Mar 1 Weather	Jason York	606-674-6056	Bath County EM	area_7	Bath	individual	severe_storm						KY
9	14 b6dca8d9-	20170946 - Feb 28 - Mar 1 Weather	Jason York	606-674-6056	Bath County EM	area_7	Bath	individual	severe_storm	straight_line_winds					KY
10	15 554e2e27-	20170946 - Feb 28 - Mar 1 Weather	Jason York	606-674-6056	Bath County EM	area_7	Bath	individual	severe_storm	straight_line_winds					KY
11	16 56f20b18-	20170946 - Feb 28 - Mar 1 Weather	Eugene Barrett	606.560.0738	County EM Director	area_9	Lee	individual	severe_storm, straight_line_winds						KY
12	17 7a712049-	20170946 - Feb 28 - Mar 1 Weather	Eugene Barrett	606.560.0738	County EM Director	area_9	Lee	individual	severe_storm, straight_line_winds						KY
13	18 55c93eb4-	20170946 - Feb 28 - Mar 1 Weather	Eugene Barrett	606.560.0738	County EM Director	area_9	Lee	individual	severe_storm, straight_line_winds						KY
14	19 173c77b7-	20170946 - Feb 28 - Mar 1 Weather	Eugene Barrett	606.560.0738	County EM Director	area_9	Lee	individual	severe_storm, straight_line_winds						KY
15	20 554e44aa-	20170946 - Feb 28 - Mar 1 Weather	Eugene Barrett	606.560.0738	County EM Director	area_9	Lee	individual	severe_storm, straight_line_winds						KY
16	21 e4890821-	20170946 - Feb 28 - Mar 1 Weather	Eugene Barrett	606.560.0738	County EM Director	area_9	Lee	individual	severe_storm, straight_line_winds						KY
17	22 21b29046-	20170946 - Feb 28 - Mar 1 Weather	Eugene Barrett	606.560.0738	County EM Director	area_9	Lee	individual	severe_storm						KY
18	23 1c89019a-	20170946 - Feb 28 - Mar 1 Weather	Palmer and Craft	859.409.0226	Collectors	area_6	Harrison	individual	severe_storm, straight_line_winds						KY
19	24 37489898-	20170946 - Feb 28 - Mar 1 Weather	Palmer and Craft	859.409.0226	Collectors	area_6	Harrison	individual	severe_storm, straight_line_winds						KY
20	25 d5de1a79-	20170946 - Feb 28 - Mar 1 Weather	Palmer and Craft	859.409.0226	Collectors	area_6	Harrison	individual	severe_storm, straight_line_winds						KY
21	26 3265a574-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	Local Emergency Management Director	area_1	McCracker	individual	straight_line_winds						KY
22	27 2922fbf4-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	Local EM Director	area_1	McCracker	individual	straight_line_winds						KY
23	28 3b25ac80-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	Local EM Director	area_1	McCracker	individual	straight_line_winds						KY
24	29 66a16260-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	Local EM Director	area_1	McCracker	individual	straight_line_winds						KY
25	30 f1cd61a1-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	Local EM Director	area_1	McCracker	individual	straight_line_winds						KY
26	31 bc38fd83-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	EM Director	area_1	McCracker	individual	straight_line_winds						KY
27	32 4dc75f1a-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	EM Director	area_1	McCracker	individual	straight_line_winds						KY
28	33 2841fab3-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	EM Director	area_1	McCracker	individual	straight_line_winds						KY
29	34 24d07312-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	EM Director	area_1	McCracker	individual	straight_line_winds						KY
30	35 575acc42-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	EM Director	area_1	McCracker	individual	straight_line_winds						KY
31	36 9e984842-	20170946 - Feb 28 - Mar 1 Weather	Jerome Mansfield	270-448-1530	EM Director	area_1	McCracker	individual	straight_line_winds						KY
32	37 5981075d-	20170946 - Feb 28 - Mar 1 Weather	Glenn Phillips	8596191820	Deputy EM Director	area_5	Mercer	public_as:	straight_line_winds	Mercer Cc 207 W Lex Harrodsbu					KY





For assistance, call
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502.607.1633 or 502.234.8891

